

ANNEXATION/PLAN OF SERVICE AND REZONING WITHOUT PMDP CHECKLIST	
Project Name:	Map #: Group: Parcel #:
Contact Person:	PC File Number:

The Annexation/Plan of Service and Rezoning without PMDP Checklist is designed to assist applicants with identifying the information that must be included on all Planning Commission applications. Initial submittals must include a completed Application Form, a completed Checklist, and two (2) folded copies of the plan.

- Pre-application meeting with Planning Staff
- Written description of proposed annexation request and proposed zoning of property
- Completed application with property owner’s signature or agent letter
- Review fee (check made payable to the City of Gallatin)
- Professional survey of property prepared by a registered surveyor
- Professional legal description of property. (Calls in legal description and survey shall match.)

The City of Gallatin ensures that no person or groups of persons shall, on the grounds of race, color, sex, religion, national origin, age, disability, retaliation or genetic information, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered, its recipients, sub-recipients, and contractors. To request an accommodation and/or an alternate format, please contact Jamiann Hannah, ADA/504 coordinator at 615-230-0681, or Tennessee relay services by dialing 7-1-1.