



# City of Gallatin Planning Dept.

## Fence Plan/Permit Application

P: 615-451-5796 F: 615-452-0348 W: <https://www.gallatintn.gov/301/planning>

**Fence Plan/Permit Required:** Per Chapter 5, Article XIV FENCES of the Gallatin Municipal Code, Fences 4' or greater in height shall require a Fence Plan/Permit and approval from the Planning Department. Fences 7' in height or taller (structure only) shall require a building permit in addition to this Fence Plan/Permit.

All fences require Planning/Zoning approval compliant with design standards of Article 12.00, Section 12.01, G.Z.O. It shall be unlawful for any contractor, individual, or property owner to commence the installation of a fence or wall until the Planning Department has issued a fence plan/permit for such work. It shall be the responsibility of the contractor, individual or property owner to correct violations that may exist as determined by the City Planner (or his/her designee) within a "reasonable time period" specified by the Planning Department. Fence plan/permits shall not be required for maintenance of an existing fence unless the height, materials, and/or opacity of the fence is being modified.

Application # \_\_\_\_\_

Owner: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Address: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_ Subdivision (if applicable): \_\_\_\_\_

Tax ID/Parcel #: \_\_\_\_\_ Date: \_\_\_\_\_

(Attach site/plot plan)

Zoning Type: Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ In Historic District: Yes / No

Historic District Approval: Yes / No

Site/Plot Plan Provided: Yes / No Fence Height (s): \_\_\_\_\_ Fence Material (s): \_\_\_\_\_

Attach scale site/plot plan of the property indicating existing buildings, driveways, sidewalks, property lines and dimensions and location of existing and proposed fences and a schematic drawing or photograph of similar fence. The application is incomplete if a scaled and/or dimensioned site/plot plan is not provided.

Building Permit Required: Yes / No

### Notes:

- Fencing approved as a part of a Site Plan or Master Plan approval shall be exempt from having to obtain a Fence Plan/Permit if the fence is constructed compliant with the plan.
- Subdivision covenants and restrictions may also govern fence/wall placement. Covenants/ private regulations **ARE NOT** enforceable by the City.
- The Plan/Permit is void if construction has not begun within six (6) months from the date the permit was issued.
- The Plan/Permit is void if incorrect information is given on the application for the permit.
- The application is incomplete if page 2 not signed by the City Planning and Engineering Official.



# City of Gallatin Planning Dept.

## Fence Plan/Permit Application

P: 615-451-5796 F: 615-452-0348 W: <https://www.gallatintn.gov/301/planning>

---

### **Staff Use Only:**

Permit Fee: \$15.00

Paid Date: \_\_\_\_\_

Plan/Permit Number \_\_\_\_\_

Planning Approval

Engineering Approval

\_\_\_\_\_

\_\_\_\_\_

Conditions:

*Fence Plan approval authorizes the applicant to erect the fence compliant with the approved plan.*

**\*\*Read the following pages prior to submission of the Fence Plan/Permit \*\***

The following is an excerpt from Gallatin Zoning Ordinance, Section 12.01. Read the following prior to the installation of the fence.

**Visibility at Intersections:** On corner lots in any district, excluding CC- Core Commercial, no fence or wall shall be erected that impedes vision between a height of 2.5 and 10 feet above the center line grades of the intersecting streets.

**Public Easements:** Fences, walls and hedges installed in or along public easements (utility, drainage, pedestrian, and the like) are subject to removal in the event maintenance or construction work is required within or along the public easement. The property owner is responsible for replacing any required fencing removed by the City or Public Utility provider located adjacent to or within a public easement.

**Drainage Flow:** No fence or wall shall be installed so as to impede the function of a public drainage easement or block or divert a natural drainage flow on to or off of any other land (§ 12.01.020.B). No fence or wall shall be installed so as to Any fence or wall determined by the Engineering Division to be impeding the function of a public drainage easement shall be removed or modified by the property under direction of the City.

**Materials:** Fences and walls must be constructed of solid wood, brick, masonry, stone, chain link, wrought iron, decorative metal, or products designed to resemble these materials, with the following exceptions:

- Chain link fencing installed on commercial, industrial, or multi-family residential sites must be vinyl coated with dark green, brown, or black finishes.
- Low voltage invisible fences with buried lines are excluded from this requirement.

**Prohibited Materials:** Fences and walls constructed of debris, junk, rolled plastic, sheet metal, plywood, palates or other waste materials are prohibited in all zone districts, unless such materials have been recycled and reprocessed into building materials marketed to the general public and designed for use as fencing or wall materials.

**Uniformity of Materials and Design:** Fencing and wall segments located along a single lot side shall be of uniform height, material, type, color, and design for the entire length of the fence or wall, except where a fence or wall segment transitions from one yard to another or from one height to another.

**Finished Side of Fence Facing Outward:** All fences, regardless of type or material, shall have the finished side facing outward towards adjacent properties, public rights-of-way, common open areas, parkland, etc. The City Planner may allow an exception to this requirement where the unfinished side will not be visible to the public or other properties, or where other special circumstances exist.

**Height Requirements:** See the table below for the maximum fence height in each zoning district type per Section 12.01.020C.5.

Zoning Type	Front Yard	Rear & Side Yards
Residential/ Mixed-use	4'	6'
Commercial	4'	10'
Industrial	6'	10'

- If a fence is constructed on top of a retaining wall or other wall or berm, the combined height of the fence and wall shall not exceed the maximum height that would apply to a fence or wall alone, in relation to the grade on the highest side of the wall.
- Fences or walls provided to meet the requirements outlined in Section 13.04, Transitional Bufferyard Design Standards, may be exempted from the height and location standards as necessary to meet the requirements of that section when approved as part of an overall landscape and bufferyard plan.
- The City Planner may approve driveway entry features, including, but not limited to, decorative columns and gates, at a height greater than the height specified in Section 12.01.020.C.5.

**Opacity:** For the purposes of this permit, “opacity” shall mean the percentage of open area to which light or views are blocked measured perpendicular to the fence for each fence section between supports. Any fence installed in a front yard shall be of no greater than 50 percent opacity.

**Maintenance:** All fences and walls shall be maintained in good repair and in a safe and attractive condition, including but not limited to replacement of missing, decayed, or broken structural and decorative elements.

**Historic Districts:** Any fence or wall proposed within a historic district shall require a Certificate of Appropriateness prior to the approval of a Fence Plan/Permit.

**Exempt Fences/Walls:** Fences or walls less than 4' in height are exempt from obtaining a permit but shall be constructed of fencing/wall construction materials consistent with those required for permitted fences/walls.

**Applicant/owner acknowledgement of City fencing regulations:** \_\_\_\_\_ **Date:** \_\_\_\_\_