



Food Truck Permit # _____
 Food Truck Fee \$130.00
 Food Truck Rally Fee \$50.00

**GALLATIN CODES/PLANNING DEPARTMENT
 MOBILE FOOD VENDOR/FOOD TRUCK
 RALLY PERMIT**

Date Submitted: / /		Tax Map Number:	
		Group:	
		Parcel:	
		District:	
		<i>(If Applicable)</i>	
Vendor Name:			
Vendor Location:			
Operator:			
Address:			
City:		State:	Zip Code:
Phone: ()		Contact Name & Phone Number:	
Operator/Contact Driver's License:			Email:

Vehicle Description

Year:	Make/Model:
Vin Number:	License Plate Number:

CONDITIONS:

- All mobile food vendors are required to obtain a City of Gallatin business license before operation in the City of Gallatin.
- Food Trucks will have a Life Safety Inspection in conjunction with the Mobile Food Vendor Permit. Inspections will occur at the Gallatin Farmers Market, 160 W. Franklin St., behind City Hall.
- Food Truck Operations are restricted to operations compliant with Ordinance #02107-45 and the Gallatin Zoning Ordinance when operating on properties other than roadways or public rights-of-way.
- Food Trucks shall only operate between the hours of 5:00 AM and 11:00 PM CT, unless authorized by the City Permit administrator to operate outside of approved hours.
- No Food Truck or Ice Cream Truck shall operate on an unimproved parcel. For the purposes of this section, a parcel is considered "improved" if it contains a building that may be occupied pursuant to the applicable building codes.
- Food Trucks may NOT be parked overnight on property where operations of food vending occurs.
- Operations in any right-of-way shall comply with Chapter 11, Article IX, Section 11-274 of the Gallatin Code of Ordinances.
- If a mobile food vendor is operating in the same location for more than 3 hours, a signed restroom accessibility agreement is required for access of facilities within 450 feet of vending location.

MOBILE FOOD VENDOR OPERATION TYPE:

Ice Cream Trucks Subject to Chapter 11, Article IX, Sections 11-274(b) and 275	Food Truck/Food Truck Rally (Restroom Accessibility Required if in one location for more than 3 hours)
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FOOD TRUCK RALLY:*Please provide a list of all licensed vendors as an attachment.*

Property Owner:		
Address:		
City:	State:	Zip Code:
Phone: ()	Contact:	
Fax: ()	Email:	
Business License Issued?	YES NO	Site Plan Attached? YES NO
Notes or Special Conditions:		

As operator of the mobile food unit, I hereby acknowledge that I have read Ch. 11, Article IX of the Gallatin City Code and will comply with all applicable requirements therein.

Applicant's Signature:	Date:
Property Owner's Signature:	Date:

SUBMIT WITH APPLICATION:

- Four color photographs of exterior (front, both sides, and back) of vehicle in its final condition operating condition.
- Copy of the vehicle license and registration form reflecting the vehicle identification number.
- Copy of the state or county health department license or permit applicable to mobile food providers.
- Certificate of Insurance. A signed Indemnity Agreement with the City of Gallatin, and \$1,000,000 liability policy are required if operating on publicly owned property.
- Copy of any alcoholic beverage license, if applicable.
- Copy of City business license.
- Copy of permission letter from property owner.
- Site plan showing location of the mobile food unit, trash receptacles, and seating. (FOOD TRUCK RALLIES ONLY)
- Signed Restroom agreement, if applicable.

City of Gallatin Staff Only:

Planning Department Approval:	Date:
Codes Department Approval:	Date:
Life Safety Permit Number:	

The City of Gallatin ensures that no person or groups of persons shall, on the grounds of race, color, sex, religion, national origin, age, disability, retaliation or genetic information, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered, its recipients, sub-recipients, and contractors. To request an accommodation and/or an alternate format, please contact JamiAnn Hannah, ADA/504 Coordinator at 615-230-0681, or Tennessee Relay Services by dialing 7-1-1.

(Updated 9/1/21)